

March 10, 2020

Dear NEFOTS Family and Supporters:

We regret to inform you that due to concerns over COVID-19, **we are canceling this year's NEFOTS Conference** planned for March 27, 28 & 29.

We did not make this decision lightly. Over the weekend the NEFOTS Board of Directors and Committee had heartfelt discussions regarding this matter. We looked to guidance from the US CDC, Maine CDC, National Institute of Health, Asthma and Allergy Foundation of America, and our local healthcare organizations. Sunday afternoon we met allowing the Spirit to speak to the collective conscience of the group and it became clear that we should cancel the conference this year.

While this was a difficult decision, we believe we must put the health and wellbeing of our NEFOTS Family and supporters first. The Holiday Inn by the Bay has been extremely supportive and understanding. The HIBTB has accepted our decision without penalty and looks forward to hosting us next year on March 26, 27 & 28, 2021.

The front desks of the Holiday Inn by the Bay and Best Western Merry Manor Inn have been informed of the likelihood of a massive wave of cancellations. As such we ask that you be patient as there may be some delays in answering your call.

Registration and meal package purchases made by check will be reimbursed in full and checks mailed to the address provided starting later this week.

Registration and meal package purchases made through PayPal will be reimbursed in full and processed as refunds through PayPal.

This year's conference did have some upfront expenses for flyers, registration supplies, PO Box, PayPal Fees, Insurance, etc. that are not recoverable. We will also have some upfront expenses to prepare for next year's conference and will be extremely grateful for any voluntary contributions that anyone would like to make to our cause. Some of the ways you may contribute are:

- Waive acceptance of a refund by sending an email with your First Name, Last Name, address including town/city and state to [register@nefots.org](mailto:register@nefots.org)
- Send a voluntary contribution to NEFOTS; 60 Western Ave. Ste. 3 #211, Augusta, ME 04330
- Voluntary contributions at NEFOTS.org via PayPal. (to be set up later this week)

Questions may be submitted through [info@nefots.org](mailto:info@nefots.org)

We appreciate your understanding, and look forward to seeing you at NEFOTS 2021; March 26, 27 & 28, 2021.

With sincere gratitude and love,  
The 2020 NEFOTS Committee